



On Campus Catering Exemption Form

The following Group or individual has requested permission to provide Non-Aramark Catering for their campus event.

Name of individual or Group:

Contact Information:

Name of Event:

Event Location:

Date:

Time:

Purpose of Event:

Proposed Caterer:

Proposed Menu:

Brief description of why outside catering is being requested:

Please be advised that permission to provide off-site catering in no way supersedes or excuses established Procedures and Guidelines establish by West Texas A&M University when using university facilities or those regulations concerning food safety established by the Bi-County Department of Environmental Health. If permission is granted, requestor agrees to hold Aramark, is representatives and employees harmless from any and all liability for loss, injury or damages as a result of the actions of the Non-Aramark vendor.

Permission granted

Permission denied

Signature

Date

Food Services Director – Aramark
West Texas A&M University

For further inquiries please contact with WTAMU office of the Food Service Director at 806-651-2707. Please email completed form to: Michael Ives at mives@wtamu.edu